

SolidWorks : Parts, Assemblies & Drawings

Setting up KCC style Sheet formats and Templates

- Download the zip files ***SolidWorks 20XX KCC Templates***, ***SolidWorks 20XX KCC BOM Templates*** and ***SolidWorks 20XX KCC Sheet Formats*** from the CAD Lab website <<http://academic.kellogg.edu/cad/download.html>> to your desktop.
- Click on 'My Computer' and navigate to the folder: "C:\Program Files\SolidWorks\Data" and create a new folder here called KCC.
- Double-click on the . . . KCC Templates.zip file and extract the files to the C:\Program Files\SolidWorks\Data\KCC folder.
- Double-click on the . . . KCC BOM Templates.zip file and extract the files to the C:\Program Files\SolidWorks\Data\KCC folder.
- Double-click on the . . . KCC Sheet Formats.zip file and extract the files to the C:\Program Files\SolidWorks\Data\KCC folder.
- Open SolidWorks, click on the menu *Tools > Options* and select *File Locations*. From the pull-down list select *Template files*, add the KCC folder to the list, and move it to the top. Now select *Sheet Formats* from the pull-down list and delete the existing location, then add the KCC folder. Finally, select *BOM Templates* from the pull-down list and add the KCC folder.
- You are now set up for KCC style templates and drawings. When starting a new drawing make sure the KCC tab is selected in the new file dialog box, and when you select an *Inch drawing* or *Metric drawing* template select an KCC A through E size sheet format.
- If you need to return you SolidWorks to the default sheet formats, return to *Tools > Options > File Locations*, select *Sheet Formats*, delete the 📁KCC folder and add the SolidWorks 📁Data folder (i.e. c:\program files\SolidWorks\data).