

## CONTACT US

**Help Desk**

helpdesk@kellogg.edu  
269.965.3931, ext. 4148

**Learning Technologies**

learntec@kellogg.edu  
269.965.3931, ext. 2378

**Media Services**

(media carts, TV carts, etc.)  
www.kellogg.edu/is/  
mediarequest.html

**On the Web**

www.kellogg.edu/is

## Emerging Technologies Showcase

### August 25

Wander through this poster session-style showcase and learn about new technologies your peers are using now!

Visit with friends and enjoy free food and beverages.

**11:30 am – 1:30 pm**  
**OITC – Rms 107,108,109**

All faculty and staff are welcome!

## Microsoft® Vista coming this Fall

The I.S. staff tested the Microsoft Vista operating system for several months in preparation for the transition from XP to Vista. In addition, the recently funded replacement cycle plan for computers ensured that college computers would be “Vista-ready” in time for this implementation. Vista roll-out will occur in two stages:

**Stage 1:** For fall 2008, most instructional areas including public computer labs, instructional labs, and classrooms will be updated to Vista — this is done with the exception of RMTTC, EMS, nursing and science areas.

**Stage 2:** Upgrading of staff computers by department — this will be a slow and steady transition occurring between now and June 30, 2009. Over 100 new computers will be moved into staff offices as part of the new replacement cycle plan and to move staff to Vista. You will be contacted by I.S. staff when your department is ready to be upgraded. Faculty, staff or students needing assistance with the transition to Vista are encouraged to contact the Help Desk!

## Blackboard users beware — Blackboard now uses k-ID and Universal password too!

Students need their k-ID's and Universal passwords to log into lab computers and the portal. But new this summer, students also need their ID and Universal password to get into Blackboard (Blackboard no longer needs a separate password)! Please reference the below information to help students with questions about logging in.

**k-ID:** Students can look up their k-ID from the Portal Help page (click on the web portal page).

**Universal Password:** Students can reset their Universal password from the Portal Help page if they have set password hints. New students will use their six-digit birth date as their temporary password. Returning students who

have forgotten their passwords and did not set up password hints can go to the Customer Service Center, I.S. Help Desk, or the Centers to have their passwords reset. All users should change their passwords if prompted from the network log-in screen or the portal. It is **VERY important that they wait five minutes** after changing their passwords BEFORE re-logging in with a new password to allow all systems to synchronize.

**Logging Out:** KRIS users must log out when finished in KRIS to prevent being locked out. Please also remember to avoid using a “workstation only” log-in as this provides only local access and confuses students when they need network or printing access in public labs.



## UPCOMING TRAINING

- What should I destroy, What should I keep: The Basics of Document Management
- Blackboard Enterprise
- Using Wiki's for Collaboration
- SnagIt Image Capture and Screencasting
- Basic Digital Photography
- Vista in the Classroom
- Cybersecurity and You!
- GroupWise Tips and Tricks

## HELP DESK AND OTHER MOVES

Over the summer, the Help Desk moved into the main desk area of the LRC to better meet student needs. See the back of your Technology Resource Guide for locations for all I.S. staff.



## College-wide Wireless?

It's here! The wireless network at KCC has been expanded to include every building and every Center!

Wireless networking was popular with KCC students ever since it was first introduced

in 2006. With the most recent expansion to college-wide wireless, the service options also changed. In addition to wireless networking workshops, the Help Desk website now offers self-service wireless setup and installation. Contact the Help Desk for more information.

## Blackboard Enterprise changes for Faculty

Summer use of the Blackboard Enterprise system was a success, and now the full transition to Blackboard Enterprise edition will be complete for all Blackboard faculty! The new system is expected to result in improved performance and reliability as well as allow for new functionality to be developed. Faculty should also be aware that several operational changes resulted from this much-needed upgrade. For a full

list, please see the Blackboard Enterprise Resource site at [www.kellogg.edu/is/learn tec/BbEnterpriseResources.html](http://www.kellogg.edu/is/learn tec/BbEnterpriseResources.html). Faculty using Blackboard Enterprise are required to complete an online training course prior to use. This short course provides the basics for making this transition effectively. To sign up for the course, please visit the registration site at [www.kellogg.edu/is/workshops/register.html](http://www.kellogg.edu/is/workshops/register.html).

## Datatel Action Planning (DAP)

The "Action Planning" process continues for Colleague-related projects. The initial projects in the past two years created a foundation for projects to come. These projects are now complete and include the HR Conversion, Degree Audit Re-Implementation, establishing CEUs (Continuing Education Units), and defining key data terms in the IDEA group (Internal Data for External Accountability). The annual report from Datatel noted the success

of the DAP projects and the overall process as it "fostered a beneficial culture shift toward the continuous improvement process" resulting from "unprecedented collaboration and success." The next projects for DAP are those that move past the foundational to those impacting college business including evaluation of reporting, e-Advising and management of faculty information and scheduling in Colleague.

## Lights....Cameras....Action!

The Emerging Technologies group (ET) which brought you clickers, wikis and screencasting, now brings two "new to us" technologies for fall 2008 — a Digital Camera Classroom Kit and a Tablet PC Kit!

Through generous funding from the KCC Foundation, the ET group purchased a set of 25 digital cameras and two tablet PCs for

your use. If you are interested in trying these, you may submit your Media Services request online from the Help Desk website.

Don't forget to stop into the Emerging Technologies Showcase on August 25th from 11:30 a.m. through 1:30 p.m. to take a look at these two new kits for yourself and try them out.